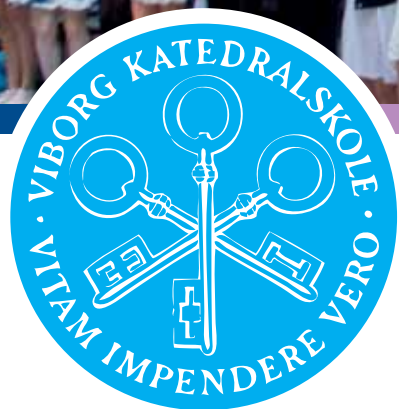
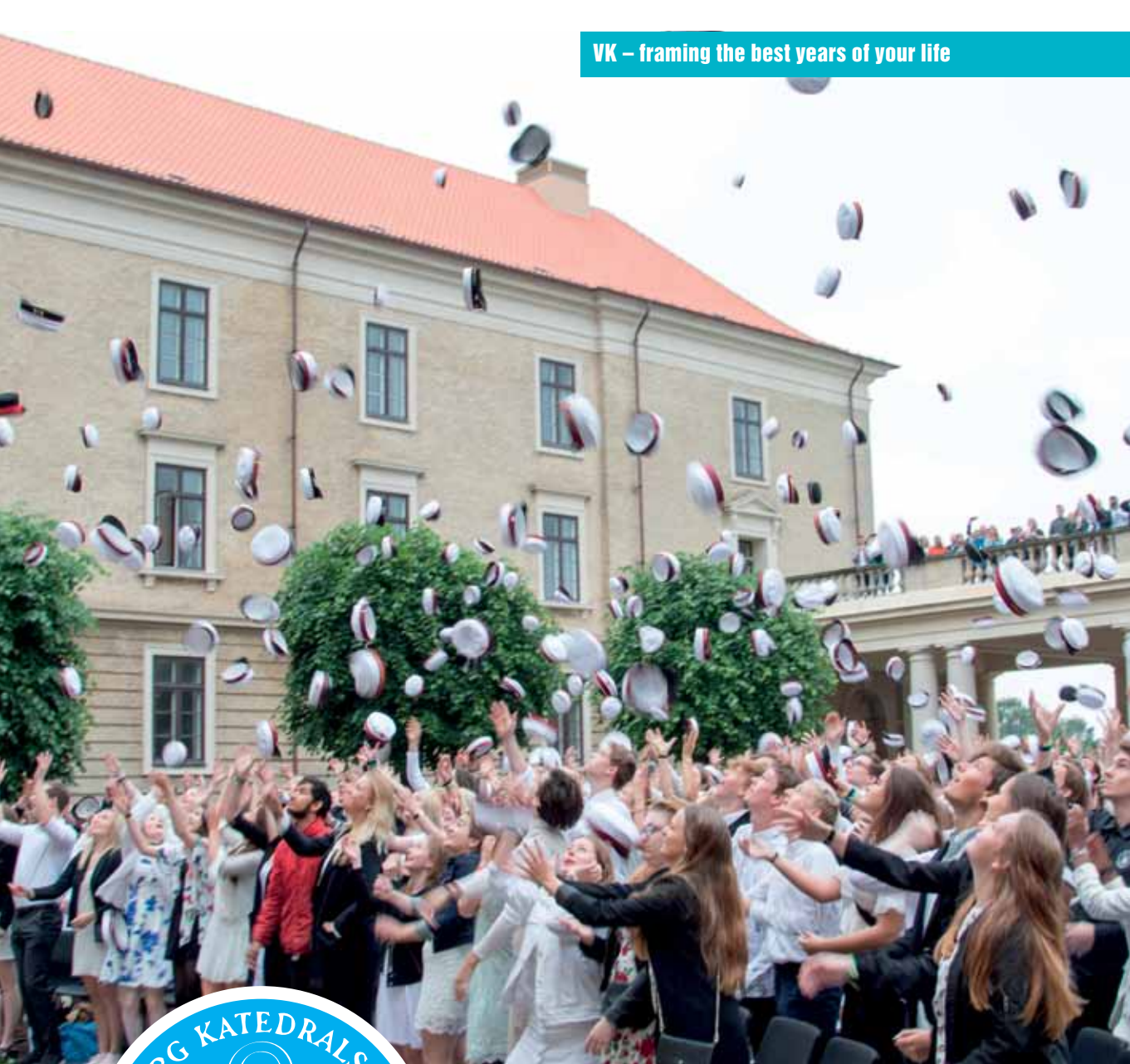


VK – framing the best years of your life



In English



**VIBORG
KATEDRALSKOLE**

The Boarding School



The boarding school

Our boarding school is the obvious choice if you are ready to go to upper secondary school or IB and live away from home. Here you have your own room in safe surroundings together with approx. 140 other students (boarders).

The boarding school is part of Viborg Katedralskole and is located only 50 meters from the school premises.



"It is very special to stay at the boarding school, and it is an obvious opportunity to study close to school together with other young people. There is a strong sense of community at the boarding school across the different years. There is room for everyone and there is always someone to hang out with. You get to know each other in a completely different way when you live together. The boarding school also contains several facilities for great benefit to us coming from far away. This is among other things some of the reasons why I have chosen to stay at the boarding school."

Ann Sofie Rosenfeldt Madsen

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The boarding school at Viborg Katedralskole is *home!*

A key value of the boarding school is that we are a home. A home characterised by a safe and cozy atmosphere, a strong sense of community and room for being yourself.

A safe and cozy atmosphere

The safe and cozy everyday environment is guaranteed by the four live-in teachers in the boarding school, who live here with their families. All boarders have one of the live-in teachers as a special supervisor. You will also feel the safety through the food serving in the boarding school dining hall and through the fact that we have matron who is present in the boarding school during the day. The matron, being a kind of reserve mother, will e.g. help you with practical challenges, illness etc.

A strong sense of community

We have a strong sense of community at the boarding school. This is created by staff in close co-operation with ourboarders. We have social activities both in the individual halls and for the boarding school as a whole. Each hall has a prefect who works together with the live-in teachers, securing that everybody in the hall is part of the community. We are highly aware that feeling part of a larger whole is a very important foundation

for doing well in school and having an enjoyable everyday life characterised by a good mood and surplus energy.

Place to being yourself

In the boarding school there is time and room to focus on your school work. You will experience that you are part of a strong community but also that you have the opportunity to be ourself. This is among other things due to the fact that everyone has their own room and that our social activities are voluntary.

At the boarding school you get:

- Your own room
- Three meals a day
- A lot of good friends
- Super fast wi-fi
- Safe surroundings with adult supervision
- Help with your homework
- Freedom – and responsibility
- Social activities
- Access to sports facilities, the boarding school's own cinema, training centre and music rooms

Food and meals

The food is aimed at adolescents. We are focusing on a healthy and nutritious diet that helps to create a good everyday life, where the meals in the boarding school's dining hall functions as a social gathering place.

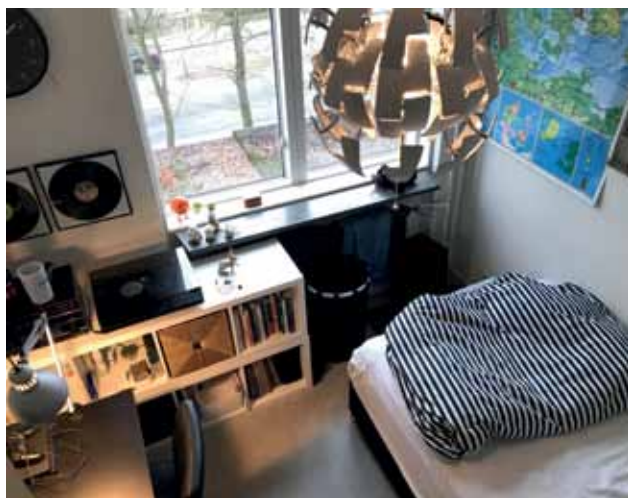
Here, there is time and space to enjoy the food with the other boarders and the company of each other. To a certain extent it is possible to meet special dietary requirements and vegetarian food is also available to you. A food council consisting of student representatives regularly evaluates the food.

Rent

The cost of living in the boarding school depends on your parents' income until you turn 18. When you turn 18, you must pay the maximum fee. It is typically significantly cheaper to stay at the boarding school than at a continuation school because the schooling part is free. The price includes almost everything such as your own room, all amenities, food, internet, etc. You can calculate the price at viborgkatedralskole.dk

State educational grant

When turning 18, the vast majority of students will meet the requirements for receiving the state educational grant for students who do not live with their parents. You are also welcome to contact the school for information about the state educational grant. You can read more about requirements and amounts on su.dk.



Contact

You and your family should not hesitate to contact education manager Anders Høgenhaug Johnsen for information about admission criteria, admission options, tour of the facilities, etc. at tel: 86 62 06 55 or ah@vibkat.dk

Admission and application form

Everybody who lives in the boarding school must be students at Viborg Katedralskole. You can be accepted on different criteria, but only after a well-motivated written application and individual approval. The typical reasons for applying is especially that you live a long way from a school, that you want particular subjects, a particular field of study or that you want to enter the IB Diploma Programme.

Your legal guardian must in writing accept that the student enters the boarding school and accept to cover the fees during the whole stay.

The application form is can be found at viborgkatedralskole.dk

Parents' hotel

At the boarding school, we also have a small parents' hotel at which your parents can stay free if they come and visit you. Close relatives can also eat for free at the boarding school.

Tour of facilities and open days

You and your family are most welcome to visit us. We encourage you either attend one of our open days, or contact the school for a tour.





The boarding school has its own cinema

A former boarder's **top-10 reasons** to live in the boarding school

- Because it is the ideal base for an education in one of the best schools in Denmark
- Because the community is great and you always have people around you
- Because the boarding school is centrally located in Viborg
- Because you learn how to be independent with all that this implies
- Because you can – more or less – yourself decide when to clean up your room
- Because there is always a smart, experienced student to help out with homework
- Because we have great parties and other activities to do in your spare time
- Because you can get a bit more sleep – the school is just next door
- Because you get an experience for life
- Because it is just great! Go get that application form!



"I enjoy staying at the boarding school. It creates coherence in my everyday life. Here, I am part of a strong community, and issues such as logistics or cooking takes up practically no time. This gives me a lot of energy for a busy day. The time you save can instead be spent on hanging out with your friends. You also learn to structure your everyday life, and this way you get a sense of how it is to live on your own - without being left completely to your own devices. I can definitely recommend the boarding school at Viborg Katedralskole."

Oskar Rømer Møller

Kolle BK – the boarding school football club





Viborg Katedralskole

Viborg Katedralskole is a Danish 'gymnasium' (upper secondary school) and an IB World School. The school is the oldest gymnasium in the country and has a history spanning more than 900 years, and as a result of this some funny and exciting traditions. The school is large and offers a broad variety of subjects and many extra-curricular activities. Viborg Katedral-skole is characterised by high academic standards and a great student environment.

Great student environment

The boarders play a key role in creating the unique student environment of the school. In the school you have a great opportunity to get three good years with new friends. The school is alive throughout the day, also after the last lesson. It is up to you how much you want to participate in, but you are spoiled for choice – for instance a radio station, a running club, choirs, different sports, a blog group, a tv-station and a musical.



Study cafés



High academic standards

Viborg Katedralskole has high academic standards and our students do really well. We have a large number of exciting subjects and lines of study within natural sciences, linguistics, arts and social sciences.

We have study cafés most afternoons in the school and two nights a week at the boarding school. Here, teachers are available to help you with your homework and assignments.

Read more about Viborg Katedralskole on viborgkatedralskole.dk and in the school's profile leaflet.

"Living in the boarding school is very special, especially because I live with all the people who have quickly become my best friends. Here, I also have ample opportunity to learn to stand on my own feet, with friends and teachers to guide me on my way. After spending two years at a continuation school, I was still hungry for being part of a community - however with a little more freedom. This was exactly what I got by moving into VK's boarding school. The hardest, but probably the most important thing by staying here is to remember to enjoy it all - from the parties to the assignments, because you will certainly come to miss it all afterwards."

Lise Rødbrø Storm Johannsen



"I moved to Denmark from Uganda in 2009 and moved into the boarding school the year after, when I began at VK. Living together with a lot of other young people was a great decision. Not only did I get a lot of friends, but actually got a new family. I am proud and happy to say that these people are still a great part of my everyday life."

Daniel Bilyeli Øksnebjerg, former boarder





Viborg Katedralskole and International Baccalaureate (IB)

We have the PreIB and IB programmes at Viborg Katedralskole.

The IB Diploma is an internationally recognised education for young people. Both the IB and the PreIB is for international as well as Danish students. The international students and other IB-students help making the boarding school an international place. As applicant to either PreIB or IB you naturally have the right to apply for the boarding school in the same way as our upper secondary school students.

We also have a good and safe environment for those of you coming from abroad to stay in the boarding school. We have

four live-in teachers who, together with boarders and other staff, help create a safe and cozy atmosphere at the boarding school.

Global Society Class

Is for the internationally oriented student who likes English, but wants a Danish Upper Secondary School Leaving Examination.

The stx study programme offers English A and Social Studies A as fields of study. What is special in this regard is the fact that in addition to English, lessons in Social Studies, History and Religion are also taught in English.



"The boarding school at Viborg Katedralskole is like a big family, with members around your age. There is room for everyone, no matter what gender, background or skin colour you have. At 'Kolle' live students from different parts of Denmark and the World, and spend their time together. Here you have a great opportunity to develop yourself further towards independency and adult life. We are looking forward to welcome you."

Isabo Reich PreIB



Additional information

You can read more about PreIB, IB and Global Society Class at viborgkatedralskole.dk, and you are welcome to contact IB coordinator Mads Fedder Henriksen at tel: +45 86 62 06 55 or mf@vibkat.dk

Viborg Katedralskole and sports

Viborg Katedralskole provides great opportunities if you want to combine upper secondary school and sports. At the 'sports gymnasium' we have two sports classes per year. With more than 150 sports students at the school, you will experience a strong social environment among the sports students and have great opportunities to perfect your sports skills while at the same time you get an upper secondary education with a high academic level.

Our sports gymnasium has a close collaboration with a long line of local clubs, such as Viborg FF/FK Viborg, Viborg HK, Team Viborg and Viborg Svømmeklub as well as a close co-operation

with Viborg Elite. You therefore have the opportunity to get the optimal settings for your schooling and your sporting development while living in a safe environment in the boarding school at Viborg Katedralskole.



"Living at the boarding school gave me a solid setting and routines in everyday life as well as more time to focus on performing on the football field and in school."

Lucas Jensen, Prof. football player and former resident in the boarding school



"Life in the boarding school gives us ample opportunity to combine school and football. The life at the sports gymnasium ensures that we are offered morning workouts twice a week.

Located in the centre of Viborg there is a short distance to school, morning workout and training. Therefore, it is easy to make everyday life to work even though football takes up a lot of it."

Camilla and Simone, boarders



Additional information

You can read more about the sports gymnasium at **viborgkatedralskole.dk**.

You are also welcome to contact education manager Anders Høgenhaug Johnsen at tel: +45 86 62 06 55 or ah@vibkat.dk



Rules and practical information

Purpose

The most important function of the boarding school is to provide an environment which gives the individual boarder the best possible background for finishing his or her education at the school while thriving and developing as a human being.

The boarding school is a home

The boarding school is characterised by being a safe home for everybody, by having a strong and inclusive community, and at the same time providing space and opportunity for being yourself. We value the development of the boarders' sense of responsibility and commitment. Mutual respect is strongly encouraged, regardless of differences in background, personality, culture and religion.

As the staff to a certain extent take the place of parents, we aim at preparing the students for an independent and responsible adult life. The boarding school is as such not a place where we control and check the behaviour of the boarders – instead our staff works proactively with the boarders, helping and encouraging them to take responsibility for their school and their other activities.

Absence from school

With regard to boarders' absence from school, our aim is to ensure that the boarders attend their classes and avoid unnecessary absence. To support this purpose, two of the live-in teachers are responsible for recording absence and will continuously follow up on your absence from school. This will take place in conjunction with you as a boarder and also with your parents in case of continued absence problems.

Practical information

Management

The principal has the overall responsibility for the boarding school. On an everyday basis the manager of the boarding school is Anders Høgenhaug Johnsen who is also education manager at Viborg Katedralskole. See contact information at the back of the folder.

Staff

There are four live-in teachers in the boarding school. In addition to being affiliated with the boarding school, they are also teachers at the school. They all live in the boarding school with their families and are as an integral part of the life at the boarding school. Each boarder has one of the live-in teachers as contact teacher. The live-in teachers are on watch one week at a time and are very visible and ready to help the boarders.

It is the role of these teachers to provide help and support of each individual boarder and to secure a safe and comfortable environment in the boarding school and to ensure that the rules are kept and the students' duties carried out.

The matron looks after the boarding school during school hours and she helps out if you are ill, if you for some reason need to be woken up in the mornings. All practical questions about rooms and common areas are to be directed to her.

Together with the boarders, the cleaning staff at the boarding school help to ensure that the boarding school is kept clean and tidy. You must of course keep your room, just as you also have some duties in the boarding school. However, there are generally significantly fewer duties than eg. at a continuation school. Read more about duties under 'Your duties'.

The dining hall staff prepares the food at the boarding school and they have an important role to play in creating a safe and cozy atmosphere in relation to our common meals in the boarding school's dining hall.

Doctor's services

The boarding school has an agreement with a local doctor that all Danish boarders can use her as their doctor in Viborg without having to change their general practitioner. She is a former boarder from here and as such knows all about how it is to live in the boarding school. If you are you from abroad, you must apply for a doctor in Viborg when you move here. If you get a long-term or serious illness, you should as far as possible stay with your family.

Student facilities

As a boarder, you have your own room with wifi.

The room measures 285 cm x 285 cm, however, the rooms in the new department are slightly larger.

There is a closet, a ceiling lamp and white curtains in all the rooms.

You have to decorate the rest of the room yourself.

You can decorate your room as you please.

You are allowed to fix shelves, etc. to the walls but you are not allowed to drill holes or fix things with pins or the like in the closet or the door.

Loudspeakers, subwoofers etc. placed on the floor must be put on a sound-absorbing pad.

In the halls, there are shower rooms and toilets, shared with up to five other boarders, a living and TV room and a fully equipped kitchen with stove, freezer, refrigerator and microwave oven.

The school facilities, such as sports halls, training centre, music rooms etc. are available to you outside of school hours.

Social activities

The boarders are very active in deciding and planning the social activities in the boarding school, but there are some traditions which we have placed emphasis on maintaining.

In the first weeks after the summer holiday an array of introductory arrangements take place, with the purpose of integrating the new boarders.

The party committee arranges four parties during the year and the staff participates in these parties.

Each hall of the boarding school has a fund they can use for social events.

The purpose is to create fun and interesting common experiences and in that way create and maintain a thriving community in each hall.

Your duties at the boarding school

Dining hall watch

All boarders take turns in aiding the kitchen staff preparing the food at the boarding school.

Tidying-up and cleaning

Our cleaning staff makes sure that the common areas are kept to a high hygienic standard. All boarders are responsible for tidying up the common areas, e.g. by cleaning up after oneself.

The boarders also contribute to the upkeep of the boarding school. This is done by boarders in each hall taking turns cleaning the common areas and dishwashing in the kitchen.

If you are prevented from carrying out this duty you must find your own replacement.

These duties all take place outside school hours.

It is your own responsibility to keep your room tidy and clean.

Guests

You are responsible for your guests. This means that you must make sure that they respect the rules of the boarding school.

Moreover, the boarders are encouraged to suggest activities for all those who want to participate, such as a trip to the theatre, a sports event etc.

Participation and democracy

As a boarder you have both a right and an obligation to take part in the democratic processes concerning everyday life in the boarding school.

We hold frequent hall meetings, presided by the prefect and/or the live-in teacher on watch. At house meetings all boarders can put forward their points of view in presence of each other, the staff and management. Meetings are convened at the initiative of students or boarding school teachers/management.

About twice a year the prefects meet with the teachers, the matron, the manager and discuss for instance necessary new purchases and rules. If you have guests later than 22:00 the teacher on watch must be informed.

House rules of the boarding school at Viborg Katedralskole

All boarders are required to follow the boarding school's house rules, such as they are worded below. The basis for the boarding school's rules is Danish Ministry of Education's executive order no. 1077 of 13/09/2017 and Viborg Katedralskole's regulations and study rules.

The house rules of the boarding school at Viborg Katedralskole can be summed up in one sentence:

You must behave nicely!

This rule expresses in brief how obvious it is that the necessary social community in a boarding school relies on everybody, in every situation, being considerate, thoughtful and civilised:

- Towards other boarders
- Towards the employees at the boarding school
- Towards the buildings and facilities of the boarding school
- At all activities related to the boarding school

Civilised conduct also means that the different rules of and the instructions from the staff must be followed with no exception, and that you must carry out your duties in the boarding school.

1) Your duties

- a. You must carry out your duties and chores in the boarding school – see 'Your duties at the boarding school' on page 11 below.

2) Alcohol or use of hash or other narcotic substances

- a. On all school days you are not permitted to drink alcohol. On Fridays and Saturdays a modest intake of alcohol in the rooms is permitted and only until 23:00. Thus, there is a ban on consuming alcohol in common areas - both indoors and outdoors. The teacher on watch may by prior arrangement provide dispensation to these rules.
- b. Abuse of alcohol, the use of cannabis or other narcotic substances is under no circumstances permitted and not compatible with being a resident in the boarding school or a student at Viborg Katedralskole. The use of hash or other narcotic substances entails the possession, intake or sale of drugs.
- c. If there is reason to believe that such abuse has taken place, a drug test can be requested. This will be carried out by a doctor if necessary.
- d. The ban on drugs is also in place during spare time and outside of the premises of the boarding school as it will have a negative influence on the order and the community at the boarding school.

3) The boarding school is a no smoking area.

- a. The Danish Smoke-free Environments Act applies to institutions with students under the age of 18 and thus also applies to the boarding school and Viborg Katedralskole. This means that smoking is forbidden everywhere at the school, inside as well as outside. You must leave school grounds to smoke. The smoking ban also applies to e-cigarettes.
- b. Breaking this law will be considered vandalism and may lead to compensation claims to cover cleaning and repainting.

4) Audio and video recordings

In the boarding school, it is not allowed to record audio or images with content that could constitute indecent exposure or violate the privacy of others. It is also prohibited to distribute (share) audio and images of another boarder's or employee's private affairs when such party has an evident claim to privacy. Moreover, it is prohibited to distribute sound and images outside of the boarding school area if this could adversely affect other boarders or employees at the boarding school - or the order and/or community in the boarding school.

5) Religious behaviour

In the boarding school, we perceive religious conviction to be a private matter. Therefore, you are not allowed to missionise or establish and enforce religious moral rules towards others.

6) Bullying

We do not tolerate bullying at the boarding school. We consider bullying as exposing another boarder to a degrading and offensive act. This could be physical, verbal and/or by using a digital media. Bullying of other boarders is also prohibited outside the boarding school area.

7) We expect

- everybody to be home no later than 23:00 on school days unless other prior arrangements have been made with the teacher on watch.
- that there must be quiet after 22:00, and that activities and moving around in the boarding school after this hour must be done without disturbing anybody.

8) You must text to the teacher on watch when:

- a. You do not sleep in the boarding school (all days)
- b. You leave for the weekend
- c. You have somebody sleeping over (or a guest after 22:00)
- d. You are ill. You must text the matron before 12:30. Subsequently you must text the watch phone.

9) You are responsible for your guests

This means that you must make sure that they respect the rules of the boarding school.

10) If a boarder by the management of the boarding school

– is deemed to be dangerous to himself or others, the boarding school staff cannot assume such responsibility and the person will therefore be expelled from the boarding school.

11) Any form of violence and/or abuse

– of any kind is a violation of the boarding school rules and values in relation to community and proper behaviour. Consequently, violence or abuse of any kind committed by a boarder is not tolerated, neither inside nor outside the boarding school area.

12) If you destroy school property you must pay damages

13) Absence from school as a boarder

As described in the section 'Absence from school', you must accept the terms and any consequences of your school absence. This includes wake up calls in the morning and contact with your parents/guardian.

14) Sanctions for breach of boarding school rules

The boarding school management may issue a reprimand to a boarder for less serious violations of the boarding school's house rules. If the boarding school management assesses that a reprimand is not a sufficient response to a student who has violated boarding school rules, one or more of the following sanctions will be imposed:

- a. Written warning. A warning usually expires at the end of the school year. Whether this will be the case is decided by the boarding school management and depends on the nature and extent of the offence.
- b. Special practical assignments at the boarding school.
- c. Prohibition against the student for a specified period brings and/or uses specific private items or types of items, including mobile phones and other means of communication.
- d. Retention of a boarder's private items, including loud-speakers, mobile phones, etc for a period of time.
- e. Full or partial exclusion from specific events or activities, including the prohibition of alcohol consumption at the boarding school.
- f. Temporary expulsion from the boarding school for up to 14 days. The residence fee will not be refunded.
- g. Expulsion (discharge) from the boarding school. The residence fee will not be refunded.

The above sanctions are not used in sequence but according to individual and concrete assessments on a case by case basis and there may be situations where the boarding school management deems it necessary to impose the strictest penalty without having applied milder sanctions and without giving prior notice.

In the following special cases the boarding school management can decide to expulse the boarder temporarily or decide that the boarder may be present only to a certain extent:

- When investigating a case.
- Situations where it is deemed necessary for the purpose of the general legal consciousness of the boarding school.
- Situations where the boarding school considers it necessary to maintain the immediate order and community in the boarding school.

An imposed sanction can be made conditional on the fact that the boarder does not violate the boarding school's house rules again. The boarding school may lay down further conditions for a conditional sanction, such as:

- 1) Having the boarder remedy the harmful effects as a result of his/her violation of the house rules.
- 2) Within a specified deadline having the boarder satisfactorily perform specific activities and the like, which are suitable to prevent the boarder from repeating the current or other relevant violations of the house rules.

Just as it may be the case that the boarder and any wronged boarders, employees or others could be reconciled through mediation. If a boarder has been sanctioned and subsequently violates the rules, this will constitute a case of aggravating circumstances, and the boarders concerned will therefore risk a tougher sanction.

Party hearings take place in accordance with the Danish Public Administration Act. Party hearings are normally done in writing, but in some cases they will be verbal. This will typically apply in connection with a written warning as a sanction and in cases where the violation of the house rules requires a quick sanction.

15) Withdrawal from the boarding school

You are automatically withdrawn from the boarding school when you pass your upper secondary school leaving examination or IB examination at Viborg Katedralskole. If you stop as a student at Viborg Katedralskole ahead of time, you must vacate the boarding school as soon as possible. Moving will be agreed with the leader of the boarding school. Withdrawal from the boarding school can only be done in writing and with a month's notice. The notice must be handed to the leader of the boarding school. If the student is below 18 years of age the legal guardian must sign the withdrawal.

16) Failure to pay residence fee

In case of non-payment of a residence fee, the boarding school's management may decide to withdraw you from the boarding school.

This will be done upon receipt of the third notice and if no agreement is reached between the relevant boarder or his parent/guardian concerning payment of the amount due.

Important addresses etc.

Live-in teachers: See school webpage

Teacher on watch: All weekdays 17:30-22:00
in the boarding school or on
the watch phone: +45 20 40 09 52

Matron: Jutta Gravgaard, tel: +45 24 21 19 18
6:30-13:30 on weekdays

**Boarding school
Leader:** Anders Høgenhaug Johnsen
Tel: +45 86 62 06 55
In emergencies outside office hours
Tel: +45 29 93 04 38
Email: ah@vibkat.dk

**Boarding school
Address:** Viborg Katedralskoles Kollegium
Gl. Aalborgvej 1 B
Værelse xxx
DK-8800 Viborg

School address: Viborg Katedralskole
Gl. Skivevej 2 – DK-8800 Viborg
Tel: +45 86 62 06 55 – vibkat@vibkat.dk
www.viborgkatedralskole.dk



"The boarding is the one place where I can relax while hanging out with my friends. The special thing about the boarding school is that you can be yourself. In addition, it is important to remember all the friendships you get at the boarding school, it is like getting an extra family."

Anders Kviesgaard



Practical information

National registration office

Coming from a Danish address you do not necessarily have to change your address. However, some Danish municipalities require this, even if you are under the age of 18. Students whose parents live permanently abroad always have to change their registered address.

Everybody should announce their new address to PostNord.



The dining hall

Breakfast, lunch and dinner should be consumed in the dining hall. The dining hall is a self-service area and you are responsible for cleaning up after yourself. Tableware must not be removed from the dining hall. Ill boarders can bring food to their hall from the dining room by agreement with the staff. Parents and siblings can eat free of charge while other guests have to pay for the food. Prices are shown on the door to the dining hall.

Meal times

Dinner, at noon, is a hot meal. For supper in the evening there is a buffet of cold and warm meals. During the afternoons and evenings you can help yourself to hot drinks in kitchenette in the fireplace lounge.

	Weekdays	Weekends
Breakfast:	07.00 - 08.00	09.30 - 10.15
Dinner:	11.55 - 12.25	
Supper:	17.45 - 18.30	

On schooldays there is bread, coffee tea etc. after school hours.

Keys, closing hours, etc.

You will get a key chip to the main entrance, which also can be used for entering the school after school hours. The room key is also used for your kitchen cupboard and your mailbox.

If you lose a key/key chip you must inform the teacher on watch or the matron. The cost of a new one is 100 kr. You cannot make copies of the keys. When you are not in, your room must be locked.



Holidays

The boarding school is closed during the autumn holiday, the Christmas holiday, the winter holiday, the Easter holiday and the summer holiday. Before you move into the boarding school you must make sure that you have somewhere to stay during these holidays. In special circumstances you may be given a dispensation to stay in the boarding school during holidays, but only if you ask the leader of the boarding school well in advance.



VK – have life make sense



VIBORG
KATEDRALSKOLE



International[®]
Baccalaureate

Viborg Katedralskole
Gl. Skivevej 2 – DK-8800 Viborg
Tel: +45 86 62 06 55
vibkat@vibkat.dk

Leader of the boarding school
Anders Høgenhaug Johnsen
Tel: +45 86 62 06 55
ah@vibkat.dk



Read more on www.ib.viborgkatedralskole.dk